#### **Business Management and Finance**

10 day Business and Finance Programme

10-day Bespoke Finance & Business Training

12 Day Bespoke Management Program

12 Day Open Management Program

12-day Management Training

3-day Managing Safely

4-day Covid-19 Response Training

5 Day Business Management

6-day Coaching and Mentoring

Accounting for Small Business

Advanced Customer Relationship

Advanced Customer Relationship Management

Advanced Customer Service

Advanced Management Development Programme

APM Project Management Programme

Aspiring Leaders

Aspiring Managers Bespoke Programme

Assessing the current state of the business

Bespoke Business Intelligence

Bespoke Business Reporting

Bid Management - Bid Value Matrix

Bid Management - Business Intelligence

**Book Keeping** 

Building up customer focused propositions

**Business & Finance** 

Business and Photography Course

**Business Excellence** 

**Business Foundation** 

**Business Growth** 

**Business Management** 

**Business Operations** 

**Business Planning** 

**Business Resilience** 

**Business Strategy** 

Certified NLP Practitioner Training

Choosing the Right Approach

Contract Managers Practical Toolkit

Covid Management, IC & Record keeping

Customer Service 'Customer 2020 Vision' training

Customs Compliance

Delivering HR Management

**Developing Managers** 

Effective Leadership

Effective Management

Finance & Business Training

High Performance Leadership Training

HR Strategy Excellence









Implementing Strategy

Introduction to Teaching and Learning

**IOSH Managing Safely** 

**IOSH Working Safely** 

Knowing the customers

Leadership Excellence

Legal, Compliance and Technical Training

Level 3 Award in Education & Training

Management & Assertiveness Training

Management Accounts

Management Development Programme

Management Reporting using Excel

Management Training Programme

Manager Development Day

Managing Difficult Conversations

Managing Staff

Maximising Impact

Performance Management

Planning to Succeed

Project Management

Record Keeping

Skills Development Programme for Managers

Skills Development Programme for Operational Staff

Starting and Marketing Business

Strategic Supply Chain

Succesful Retailing

Team Building

Train the Trainer

Transform Your Culture

Uncovering your Hidden Genius

**Understanding Export** 

**Understanding Import** 

Workforce Development Succession Planning







# Construction, Engineering & Manufacturing

5 Pillars of TPM in Construction/Business Improvement Techniques
5 Pillars TPM in Construction/Office
Bespoke Warehouse Training
Management of Contractors
Quality Inspection
Racking and Maintenance
Revit Training Programme
Sludge Treatment & Disposal
Tertiary Treatments
Wastewater Systems







## Hair & Beauty

Advanced Skincare

Aromatherapy blending

Beginners foundation in acrylic nails

**Brow Lamination** 

Crystal Healing

Dermaplaning and chemical peels

Ear Piercing

**Entity Hard Gel** 

Entity sculpting

Entity Skill Building

Eye Treatments

Eye Treatments inc Facial Waxing

Facial

Fat Dissolve

Gel Builder with Nail Art

Gel polish

Green Salon

Hair for Make up Artists

Hairstyling Certificate for Makeup Artists

I-Lift

I-Lift Lashes Brow Lamination

Intimate Wax

L4 Advanced Skin Rejuvenation

Lash Lift

Manicure

Nail knowledge

**Nail Services** 

Pedicure

Preparing to Teach

PRF Injectables

Profhilo

Semi-permanent lashes

Skin Needling

Skin peels

Spray Tanning

Waxing







#### **Health & Social Care**

Alcohol Awareness & Substance Misuse

Anatomy and physiology

Autism Awareness

Cancer Awareness

Catheter Care

Challenging Behaviour/De-Escalation Training

Communication Skills in H&SC

Complex Care

Covid Safety

Diabetes Awareness

Dementia Awareness

End of life/Palliative Care

Epilepsy with Buccal

Falls Management

Falls Prevention Training

Housing/Supporting Homeless People

Introduction to Safeguarding

Issuing Medication

L3 Diploma Anatomy and Physiology

Ligature Awareness

MCA and DOLs

Medication

Palliative Care

Peg Feed

Peg Feed Awareness

Positive Behaviour Support

Positive Behaviour Management and Breakaway Technique

Safe Handling of Medication

Sepsis Awareness

State Management and Emotional Resilience

Stoma Care

Stroke Awareness

Substance Misuse

Supporting People with Learning Difficulties

Understanding Client behaviour/client care







# Hospitality & Retail

Achieving Net Zero Carbon in the Hospitality Sector







### IT, Digital & Creative

1-day Advanced Business Excel

3 Day Website Design/Wordpress

Adobe Illustrator

Adobe Illustrator - New User

Adobe Indesign

Advanced Bespoke Data Entry Programme

Auto CAD

AutoCad Essentials

Bespoke Excel training, Advanced Excel and Office 365

Bespoke Web Design for Business

Bespoke WordPress Management

Category 2 Thermography

Digital Application Development

Digital Marketing

Digital Skills 'Train and Build a Website Application to Completion of Live Site'

Introduction to Microsoft Excel

IT Foundation Level

IT Intermediate Level

LinkedIn Ulimate Masterclass in attracting and winning new clients

Microsoft Teams Training

Photoshop and WordPress

Photoshop Essentials

Sage 50 – New User

Social Media

Social Media Foundation

SQL Training

Train and Build a Mobile Application to Completion of Live Site

Website Design

Website Management







# Languages

Advanced English for Business
Advanced Spanish for Business
Arabic for Business
Complete Beginners Spanish for Business
Conversational Iranian
English for Business
French for Business
Intensive Spanish for Business
Italian for Business
Japanese Language for Business

Promoting early communication & language skills



# Marketing & Sales

**Brand Strategy** 

Create and Develop Your Brand

Creating a marketing strategy

Developing an Effective Marketing Strategy

Digital Marketing

Intensive Social Media Workshop

Linked In Masterclass

Marketing Foundation

Marketing Management

Media Branding and Marketing

Modern Marketing Methods

Sales Foundation

Sales Skills Mastermind

Selling Techniques

Up-Selling and Cross-selling online







#### Physical & Mental Health

200 Hour Yoga Teacher Training

300 Hour Yoga Teacher Training

Adult Mental Health First Aider

Assertiveness and Confidence

Baby Massage

Baby Yoga

Binby Part 2

Cancer Yoga

Integrated Baby Massage and Baby Yoga Intensive

Integrated Nurturing Baby Massage and Baby Yoga training BINBY (Part1)

Integrated Nurturing Baby Massage and Baby Yoga training BINBY (Part2)

Intergated Nurturing Baby Massage and Baby Yoga Part 2

Kids, Toddler, Mum & Baby Yoga course

Kids/Children's Yoga

Level 2 Mental Health

Mental Health Awareness

Mental Health First Aid

Mental Health First Aid and Managing Wellbeing at Work

Mental Health Yoga Course

Older Generation Yoga

Pilates Reformer Training

Pre & Post Natal Yoga

Pre & Post Natal YTT

Resiliance and Wellbeing

Stress Management

Stress & Resilience

Stress and Conflicting Needs

Supervising First Aid for Mental Health

Supporting People with Mental Health

Toddler Yoga

VTQ Level 3 Award in Mental Health in the Workplace

Yoga for Older People

Yoga Teacher Training

Youth Mental Health First Aider







## **Soft Skills**

Communication Skills
Complaint Handling
Effective Time Management
Facilitation Skills
Fundamental Skills for Teaching & Training
Managing Staff
Presentation Skills
Stress & Resilience
Stress and Conflicting Needs
Transform Your Culture

Writing with Confidence/Creative Writing





